

# FROM DEVICE TO DATA:

## Creating an Efficient Workflow with Security in Mind in State and Local Government

State and local government agencies store an abundance of constituent data, making them a prime target of cyber attacks.

**U.S. COMPANIES AND GOVERNMENT AGENCIES COMBINED SUFFERED A RECORD 1,091 DATA BREACHES IN 2016, A 40 PERCENT INCREASE FROM 2015.<sup>1</sup>**

**THE COST OF A DATA BREACH IS ESTIMATED AT OVER \$3 MILLION.<sup>2</sup>**

This infographic highlights some common areas of potential vulnerabilities in a government employee's workflow. It also shows the access controls that can be used to help secure documents, increase efficiencies, and support compliance strategies — allowing an agency to focus on its core mission of improving constituent services.

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Some security features may impact functionality/performance; you may want to test these settings in your environment.

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### Layered Security

Layered security comprises device security, print security, information security, and cyber security, resulting in a comprehensive approach to protecting your agency.

### Automatic Alerts

An administrator can be alerted should someone attempt to print, scan, or copy sensitive documents that contain keywords (confidential, sensitive, etc.).

### Defense at Device

Before accessing a device to print, scan, or copy, a government employee can use an authenticated ID card to help gain the appropriate level of access.

### PII Protection

A government employee can print information or records from a mobile device, which are then held on a server with security features until he or she enters a password at a printer to retrieve them.

### Compliance

A layered approach to protecting your organization can establish an effective security posture and thus facilitate compliance with regulatory guidelines.

### Collaboration without Borders

When collaborating with staff and other departments, enterprise digital rights management (EDRM) tools enable administrators to control file level access to help ensure that information is not compromised.