

# The Need For Document Security



Beyond the spotlight on multinational, high-profile brands, security incidents can be a persistent threat to every organization, big or small. Those with poorly managed document environments are particularly vulnerable.



A comprehensive information management solution — including document management and distribution, print management, and automated accounts payable processes — can help give you greater control over your business processes and data, and help reduce the likelihood of becoming a security statistic in the coming year.



## Data Breaches Are On the Rise



**1/2** surveyed organizations have an operational cyber-response plan.<sup>1</sup>



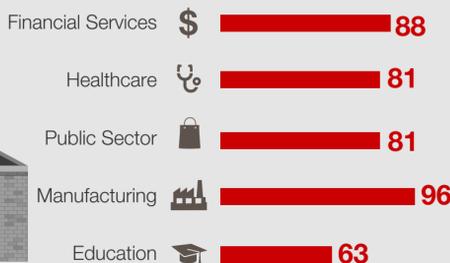
**75%** see an increased risk of cyber threats.<sup>2</sup>

**64%**

of businesses have had a security breach or attempted security breach.<sup>3</sup>



### Percentage of Breaches by Industry<sup>4</sup>



Number of data breaches occurring in organizations every second:<sup>5</sup>



Average cost of a data breach in 2016:

**\$7.01M<sup>6</sup>**



**53%**

of those who detected a security incident were not able to estimate the financial costs<sup>7</sup>... and the impact on their brand and reputation.



### Most Frequent Types of Security Incidents:<sup>8</sup>



**75%**

of data breached are perpetuated by outsiders.<sup>9</sup>



## How a Comprehensive Document Management System Helps Protect Your Data<sup>10</sup>



Track and control access to documents at the folder or document level for different groups or users.

Easily store documents in multiple locations, providing disaster recovery in ways that are not possible in paper-based systems.

Audit trails, secured access, and automatic filing help facilitate stronger compliance with regulations.

From requiring user authentication to routinely wiping clean the disk on a device, print management can help improve network security.



Utilize secure multifunction printers to eliminate the need for many desktop devices, helping to limit vulnerabilities.

Enhance payroll security and protect sensitive data with AP automation, helping to limit the opportunities for employee negligence and error in addition to external threats.

## TAKE THE PRODUCTIVITY CHALLENGE

This web-based document workflow assessment tool from Canon Solutions America helps you evaluate business process performance in 5 KEY AREAS:



Document Management



Print Management



Document Distribution



Accounts Payable



Sustainability

Benchmark your performance against other organizations and find out where to focus your efforts for the most impact.



CANON SOLUTIONS AMERICA

productivity-challenge.com

### SOURCES:

- <sup>1</sup> PwC Global Economic Crime Survey 2016: US Results
- <sup>2</sup> PwC Global Economic Crime Survey, 2016
- <sup>3</sup> Office Document Technology Security Multi-Client Study & Scorecard (Keypoint Intelligence-InfoTrends, 2016)
- <sup>4</sup> Data Breach Investigations Report, Verizon, 2017
- <sup>5</sup> Data Breach Investigations Report, Verizon, 2017
- <sup>6</sup> Document Security in the Cyber World, Net-Centric Enterprise Solutions, 2016
- <sup>7</sup> US State of Cybercrime Survey, 2016
- <sup>8</sup> Data Breach Investigations Report, Verizon, 2017
- <sup>9</sup> Data Breach Investigations Report, Verizon, 2017
- <sup>10</sup> InfoTrends, 2016