

## STREAMLINE YOUR PROCESSES WITH PDF/A-3

### PDF/A-3 2016 TECHNOLOGY FEATURE

With PDF/A-3, you can embed various file types as attachments within the PDF/A format. This provides the bundling of primary source files within the document. One key benefit for information management will be the ability to use embedded XML files for automatic document processing in conjunction with the user-friendly PDF/A format, the ISO-standard specified for preserving digital documents.

## WHY PDF/A-3?

Support for PDF/A-3 opens doors to many possibilities in document processing and digital customer-vendor communication. This saves costs in printing and postage, eliminates errors due to manual indexing, reduces the need for paper storage, and results in faster processing and payment. The standard is already being used in the financial sector to automatically process invoices using a uniform XML schema.

## TECHNOLOGY CONCEPT

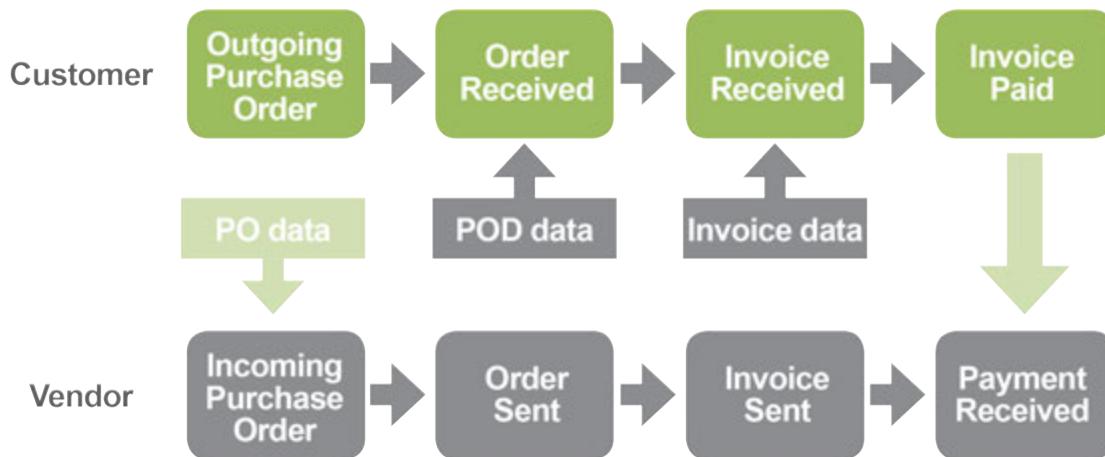
Starting with Therefore™ 2016, it will be possible to extract XML attachments from PDF/A-3 files using the Therefore™ Content Connector. Based on the XML data, the document can be auto-classified, indexed, and saved to Therefore,™ and downstream workflows can be used to further process the document automatically.

## USE CASE PDF/A-3: CUSTOMER-VENDOR TRANSACTION

In the modern economy, transactions between customers and vendors can quickly outpace the ability of many companies to keep up. One of the top challenges facing finance departments today is prolonged, resource-intensive financial processes.\* The purchase-to-pay cycle requires the exchange of multiple documents, including purchase orders (PO), proof of delivery (POD) slips, and invoices.

Prompt payment and accounting requires that invoice data be quickly matched to existing PO and POD data. With PDF/A-3, the power of XML is harnessed together with the usability of PDF, resulting in automatic classification and matching of document types and data.

PDF/A-3 with XML can streamline accounting processes and reduce errors caused by manual data entry. Businesses will see increases in their **productivity** and **operational effectiveness**, as Key Performance Indicators, such as **“first-time match rate”** and **“percentage of invoices in query,”** are improved.



\*The Guidebook for Financial Transformation and Best Practices, June 2014, Aberdeen Group.

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